



Student & Parent Handbook

2023-2024 School Year

Early Childhood Education Center ECEC.SaltRiverSchools.org	Salt River Elementary School SRES.SaltRiverSchools.org	Accelerated Learning Academy & GED ALA.SaltRiverSchools.org
4836 N. Center St. Scottsdale, AZ 85256 Office: (480) 362-2200 Attendance: (480) 362-2239	11526 E. Highland Ave. Scottsdale, AZ 85256 Office (480) 362-2400 Attendance (480) 362-2467	4827 N. Country Club Dr. Scottsdale, AZ 85256 Office: (480) 362-2130 Attendance: (480) 326-2130
Early Head Start/Head Start Hours 7 a.m. to 2 p.m. <i>Parents may drop of students starting at 7 a.m.</i> Childcare Extended Hours <i>Provided outside of EHS/HS Hours</i> 2-5:30 p.m.	Instructional Day Hours 7:45 a.m. to 2:45 p.m.	Instructional Day Hours 8:30 a.m. to 2:35 p.m.
Early Dismissal Hours 7:30 a.m. to Noon Early Dismissal Childcare Extended Hours of Operation 1-5:30 p.m.	Early Dismissal Hours 7:45 a.m. to Noon	Early Dismissal Hours 8:30 a.m. to 12:35 p.m.
Office Hours 7 a.m. to 5:30 p.m. Summer Office Hours 7 a.m. to 5:30 p.m.	Office Hours 7:15 a.m. to 4 p.m.	Office Hours 8 a.m. to 4:30 p.m.

www.SaltRiverSchools.org

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2023-2024 SY Academic Calendar

Education Board Approved 4/4/22

NOTE: This calendar is subject to change. It is also subject to Council-approved holidays and Education Board approval. Calendar updates and school events are available at www.saltwaterschools.net/calendar

3 & 17 SRS Education Board Meeting 4 Independence Day - SRS Closed 24 New Teacher Orientation 24-28 ECEC No Students 25-28 All Teacher In-service 25 Annual Staff-only Welcome Event 27 ECEC Open House 31 First Day of School: ECEC, SRES, ALA	JULY 2023 M T W Th F 3 4 5 6 7 10 11 12 13 14 17 18 19 20 21 24 25 26 27 28 31	JANUARY 2024 M T W Th F 1 2 3 4 5 8 9 10 11 12 15 16 17 18 19 22 23 24 25 26 29 30 31	SRS Education Board Meeting 16 New Year's Day - SRS Closed 1 Staff Development - No Students 8 Early Release (SRES/ALA) 10, 17, 24 & 31 Third Quarter/Semester 2 Begins 9 Dr. MLK, Jr. Day - SRS Closed 15
7 & 21 SRS Education Board Meeting 2, 9, 16, 23 & 30 Early Release (SRES/ALA) 15 ALA Open House 22 SRES Open House 23 ECEC - No Students	AUGUST 2023 M T W Th F 1 2 3 4 7 8 9 10 11 14 15 16 17 18 21 22 23 24 25 28 29 30 31	FEBRUARY 2024 M T W Th F 1 2 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 27 28 29	SRS Education Board Meeting 5 & 20 Early Release (SRES/ALA) 7, 14, 21 & 28 Kindergarten Roundup at SRES 6 SCR Parent Information Night 13 Presidents Day - SRS Closed 19 ECEC - No Students 20 Community Forum 27
5 & 18 SRS Education Board Meeting 4 Labor Day - SRS Closed 6, 13, 20 & 27 Early Release (SRES/ALA) 12 Community Forum 28 ECEC - No Students 29 Native American Day - SRS Closed	SEPTEMBER 2023 M T W Th F 4 5 6 7 8 11 12 13 14 15 18 19 20 21 22 25 26 27 28 29	MARCH 2024 M T W Th F 1 4 5 6 7 8 11 12 13 14 15 18 19 20 21 22 25 26 27 28 29	SRS Education Board Meeting 4 & 18 Parent/Teacher Conferences 1-31 Early Release (SRES/ALA) 6, 13 & 27 Third Quarter Ends 15 Spring Break 18-22 ECEC - No Students 22 Fourth Quarter Begins 25 Spring Holiday - SRS Closed 29
2 & 16 SRS Education Board Meeting 1-31 Parent/Teacher Conferences 4, 18 & 25 Early Release (SRES/ALA) 6 First Quarter Ends 9-13 Fall Break 13 ECEC - No Students 16 Second Quarter Begins 26 Spooktacular Fall Celebration	OCTOBER 2023 M T W Th F 2 3 4 5 6 9 10 11 12 13 16 17 18 19 20 23 24 25 26 27 30 31	APRIL 2024 M T W Th F 1 2 3 4 5 8 9 10 11 12 15 16 17 18 19 22 23 24 25 26 29 30	SRS Education Board Meeting 1 & 15 State Testing in April Early Release (SRES/ALA) 3, 10, 17 & 24 Annual Education Fair 4 Early Release 10 & 24 ECEC - No Students 24
6 & 20 SRS Education Board Meeting National American Indian Heritage Month 1, 8, 15, 22 & 29 Early Release (SRES/ALA) 10 Veterans Day - SRS Closed 14 SCR Parent Information Night 22 ECEC - No Students 23-24 Thanksgiving - SRS Closed	NOVEMBER 2023 M T W Th F 1 2 3 6 7 8 9 10 13 14 15 16 17 20 21 22 23 24 27 28 29 30	MAY 2024 M T W Th F 1 2 3 6 7 8 9 10 13 14 15 16 17 20 21 22 23 24 27 28 29 30 31	SRS Education Board Meeting 6 & 20 Early Release (SRES/ALA) 1 & 8 Kindergarten Celebration 13 PreK Promotion at ECEC 14 6th Grade Promotion 15 Last Day of School/End of Fourth Quarter 16 Staff Development - No Students 17 Memorial Day - SRS Closed 27
4 & 18 SRS Education Board Meeting 6, 13 & 22 Early Release (SRES/ALA) 22 ECEC - No Students 22 End of Second Quarter & Semester 1 Dec. 27 through Jan. 9 Winter Break 25 & 26 Christmas Observance - SRS Closed	DECEMBER 2023 M T W Th F 1 4 5 6 7 8 11 12 13 14 15 18 19 20 21 22 25 26 27 28 29	JUNE 2024 M T W Th F 3 4 5 6 7 10 11 12 13 14 17 18 19 20 21 24 25 26 27 28	SRS Education Board Meeting 3 & 17 SRPMIC Day - SRS Closed 14 Juneteenth - SRS Closed 19 ALA Graduation 25 ECEC - No Students 26 Community Graduation Dinner (23-24SY) 27

LEGEND

[- Quarter Begins	 Holiday - All Schools/Offices CLOSED
] - Quarter Ends	 Important Date/Event
○ Education Board Meeting	 School Break/No Students ECEC Childcare Available
● Red numbers denote instructional half-days per month.	 Staff Development - No Students
	 Early Release half-day for SRES/ALA only
	 ECEC Early Head Start in Session
	 ECEC No Students/ECEC Staff Professional Development

Higher Education Program Funding Application Deadlines

College/University
 Fall Semester: JUN 30* | Spring Semester: NOV 30 | Summer Semester: APR 30

Vocational Schools
 - APR 30: School start date in May, June & July
 - JUL 30*: School start date in August, September & October
 - OCT 30: School start date in November, December & January
 - JAN 30: School start date in February, March & April

* Applications will be accepted on the following business day.

Letter from the Superintendent/Director of Education

Dear Students and Families,

Ske:g Taş/Kamduum! Welcome to what will undoubtedly be a great school year! This Student & Parent Handbook provides guidance and policies related to all things Salt River Schools, including health and safety, student attendance expectations, school-to-parent communications, and academic curriculum.

The scope of this handbook reflects a unified education system and incorporates the expectations and procedures at all our schools: the Early Childhood Education Center, Salt River Elementary School, and the Accelerated Learning Academy. You can stay updated with events and learn more about each school by visiting their websites.



This school year, our theme across the Education Division is “Salt River Rising.” This theme recognizes our goals to increase academic achievement for students, empower families with learning opportunities and resources, and uplift Salt River Schools staff with powerful professional development and support.

What does this look like day-to-day? Salt River Schools strives to ensure our services are always focused on student achievement, safety, and wellness for an exceptional school experience. Your support of and involvement in Salt River Schools is vital in this endeavor, and I hope to see you and one of our upcoming events!

Thank you for choosing Salt River Schools and entrusting us with your student. Come rise with us!

Sincerely,

Dr. Melody Herne
Superintendent/Director of Education
Salt River Schools

**MAT'O T'VEM AB O JU
MAT ASHEEVK U UWESHUUM
WE WILL DO THIS TOGETHER**

Mission, Vision & Goals

Our Mission

The purpose of Salt River Schools, in partnership with the Community, is to provide EXEMPLARY EDUCATION in a safe learning environment IMMERSSED IN THE O'ODHAM and PIIPAASH CULTURES in order for all students to secure a successful future.

Our Vision

Community empowerment, through culture, engagement, academic achievement and excellence.

Our Goals

Improve Student Achievement to Cultivate Highly Achieving Schools

- Increase the graduation rate.
- Improve attendance of students and staff.
- Enhance readiness (Early Head Start to College).
- Achieve higher test scores.
- Increase academic achievement and growth on assessments.
- Increase academic rigor in curriculum and instruction.

Recruit, Develop and Retain Teachers, Students and Staff

- Provide ongoing differentiated support to every school, staff member and student.
- Provide safe and secure schools (bully-free zones).
- Build a positive, flexible support with students, staff and families to find solutions to help all be successful.

Increase Positive and Consistent Involvement from Students, Staff, Family, Community and Stakeholders

- Create consistent, meaningful interactions, events and opportunities.
- Develop commonly scheduled times for events planned in advance that account for events at all schools.
- Communicate effectively to stakeholders/Community using the appropriate methods for the situation.
- Solicit input from stakeholders on ways to improve involvement and increase opportunities for stakeholders to participate in meaningful roles or committees.

Become a School of Choice for the Community

- Integrate language fluency, Piipaash, O'odham and cultural history and create balance.
- Offer Internships, volunteer opportunities and college and career opportunities to prepare junior high and high school students for post-secondary opportunities.
- Develop and enhance partnerships with businesses, stakeholders, departments and others to provide students unique opportunities and experiences.

Our Schools

Early Childhood Education Center (ECEC)

We provide early childhood education for children ages prenatal to 5 years old. Early Head Start and Head Start programs support children’s growth from birth to age 5 through a variety of services, including early learning and development, health, and family wellbeing. We offer a home-based learning program for expectant parents and families with children under 3 years old. The ECEC’s purpose is to prepare enrolled children for success as lifelong learners and strengthen families of enrolled children.

4836 N. Center St., Scottsdale, AZ 85256 | (480) 362-2200

Salt River Elementary School (SRES)

We provide education for students in Pre-Kindergarten to 6th grade. The purpose of SRES is to develop and sustain a positive learning environment where the O’odham and Piipaash cultures are honored and academic goals and standards are met. We are committed to providing an intentional system of support where growth is achieved and celebrated.

11526 E. Highland Ave., Scottsdale, AZ 85256 | (480) 362-2400

Accelerated Learning Academy (ALA)

We provide education for students 16 years and older. The ALA offers an environment wherein students have the opportunity to earn a high school diploma. The ALA allows students to complete requirements at an accelerated pace for credit recovery.

4827 N. Country Club Dr., Scottsdale, AZ 85256 | (480) 362-2130

ALA Bell Schedule

PERIOD	START TIME	END TIME
<i>Early Bird</i>	<i>7:15 a.m.</i>	<i>8:00 a.m.</i>
Prep	8:00 a.m.	8:30 a.m.
Homeroom	8:30 a.m.	8:55 a.m.
Passing Period	8:55 a.m.	9:00 a.m.
Period 1	9:00 a.m.	10:15 a.m.
Passing Period	10:15 a.m.	10:23 a.m.
Period 2	10:23 a.m.	11:38 a.m.
Lunch	11:38 a.m.	12:08 p.m.
Period 3	12:08 p.m.	1:23 p.m.
Passing Period	1:23 p.m.	1:31 p.m.
Period 4	1:31 p.m.	2:45 p.m.
<i>Late Bird</i>	<i>4:00 p.m.</i>	<i>5:00 p.m.</i>

ALA Early Release Schedule

PERIOD	START TIME	END TIME
<i>Early Bird</i>	<i>7:15 a.m.</i>	<i>8:00 a.m.</i>
Prep	8:00 a.m.	8:30 a.m.
Period 1	8:30 a.m.	9:20 a.m.
Passing Period	9:20 a.m.	9:25 a.m.
Period 2	9:25 a.m.	10:15 a.m.
Passing Period	10:15 a.m.	10:20 a.m.
Period 3	10:20 a.m.	11:10 a.m.
Passing Period	11:10 a.m.	11:15 a.m.
Period 4	11:15 a.m.	12:05 p.m.
Lunch	12:05 p.m.	12:35 p.m.

About this Handbook

For the purposes of an all-inclusive handbook for students at all sites, please note the following definitions:

- *Salt River Schools* (a.k.a. “SRS”) is the name of our school district and is sometimes referred to as Salt River Pima-Maricopa Indian Community Schools, Education Division, or the Division.
- *Site Leader* refers to the ECEC leader, SRES/ALA principals, and site administrators.
- *Parent* refers to parents, legal guardians, and other adult family members of students.
- *Community* (when capitalized) refers to the Salt River Pima-Maricopa Indian Community.
- Policies referred to in this document can be reviewed in full at www.SaltRiverSchools.org.

School Compact

Salt River Schools values the importance of working with parents and the Community to help students achieve high academic and social standards. This compact is a voluntary agreement to help hold this partnership accountable.

Student Agreement—I will do my personal best to:

- Attend school each day and be on time.
- Set aside time to study.
- Respect others, my environment, and myself.
- Learn and apply classroom and Native lessons to daily life.
- Complete and return assignments on time.

Parent Agreement—I will do my personal best to:

- Support the education provided by Salt River Schools.
- Support the SRPMIC Native languages and cultural heritage in and out of the classroom.
- See that my child attends school daily and is on time.
- Request assignments for any absences.
- Request additional assistance for my child when needed.
- Establish a time to complete and review assignments.
- Encourage my child's efforts to be the best they can be.
- Stay aware of what my child is learning.
- Read with my child on a regular basis.
- Support the guidelines of the Student/Parent Handbook.

Teacher Agreement—I will do my personal best to:

- Prepare, deliver, and differentiate academic lessons for students using Arizona State Standards.
- Support the SRPMIC Native languages and cultural heritage in and outside of the classroom.
- Provide appropriate assignments for students.
- Encourage students to do their best every day.
- Provide necessary assistance to parents/guardians so that they can help with assignments.
- Encourage students and parents by providing on-going information about student progress.
- Nurture the students emotionally, socially, and academically.
- Teach, practice, and support social emotional learning.
- Build strong relationships with students, families, and colleagues.

Principal Agreement—I will do my best to:

- Support the teaching of Arizona State Standards with effective delivery.
- Support the SRPMIC Native languages and cultural heritage.
- Provide instructional leadership.
- Ensure teachers provide assignments that will reinforce classroom instruction.
- Nurture the students emotionally, socially, and academically.
- Teach, practice, and support social emotional learning.
- Build strong relationships with students, families, and colleagues.
- Provide an environment that allows for positive communication between the teachers, parents, and students.
- Ensure teachers and staff communicate effectively and timely with students and parents. This includes phone calls, emails, and other forms of communication that meet our families where they are.
- Support Salt River Schools staff emotionally, socially, academically, and professionally.
- Support parents by providing opportunities for active participation in promoting student achievement.

Education Board Agreement—I will do my best to:

- Appreciate and respect the students, parents, teachers, and administration of Salt River Schools.
- Encourage and integrate parent, Community, and staff interests to continually improve Salt River Schools both academically and culturally.
- Support students and staff by actively participating at a school at least once a month.

Enrollment

Eligibility requirements for enrollment at Salt River Schools vary, and other factors may be considered for enrollment if a waitlist exists. The criteria below describe each school's service population.

ECEC

- Early Head Start: Prenatal to 3 years old
- Head Start: 3—4 year olds

SRES

- 5 years old by September 1 to enter kindergarten.
- Must be toilet trained prior to the first day of school.
- Must be an enrolled member of a federally recognized Indian tribe or show evidence of Indian blood quantum that is $\frac{1}{4}$ (25 percent) or more

ALA

- 16—21 years old and must be one of the following:
 - At least 8 credits behind their graduation cohort
 - 3 credits behind in math and science combined
 - Fifth-year seniors and beyond

New Student Registration

Parents need to submit a completed enrollment packet to the school to which they are applying. Enrollment packets are available at saltriverschools.org or at each school site. Enrollment requirements and submission deadlines vary by school; call the school if you have questions. Please note: Both the ECEC and SRES maintain a waiting list for families once enrollment is full.

Returning Student Registration

If your child is currently enrolled and will return to Salt River Schools (ECEC, SRES, or ALA) the following year, a Returning Student Enrollment Packet will need to be submitted. Requirements for returning students and submission deadlines vary by school; call the school with any questions.

Wait Lists

The ALA and ECEC may have waitlists; enrollment is not guaranteed. SRES may have grade-specific waitlists. Call your school for more details. If there are concerns about waitlists, contact Salt River Schools Administration at (480) 362-2500.

Transfers

Students transferring into Salt River Schools must submit a New Student Registration Packet and also include*:

1. Official Withdrawal from previous school
2. Transcript from previous school
3. Attendance Records from previous school
4. Long-term or Expulsion Records from previous school
5. AZM2/AIMS/AzSCI/ACT Test Results
6. IEP/504/MET when applicable
7. Enrollment meeting with Administrators (if required)

* Other than the application form, these forms do not apply to students at the ECEC.

Class/Schedule Changes

Class placement is based on student age and education requirements as well as staffing. ALA students are advised of their program of study/course selection and should be planned carefully. Parents and students should see an academic counselor if a change is needed in a student's schedule. Schedule corrections will be permitted for the following reasons:

- Class size balancing
- Clerical errors
- Graduation requirements
- Enrollment in alternative program (night school / summer school / EVIT / concurrent college enrollment)*
- Medical reasons*
- Employment/Seminary or other religious classes*
- IEP/504 Requirements

* Documents must be provided in these cases.

Additional corrections or adjustments may be made with administrative approval. A student may AUDIT any class with administrative approval. AUDITING a class is defined as attending the class and not earning course credit. Please note that Drop/Add periods are announced at the beginning of each semester for students to adjust elective choices.

Withdrawals

If parents wish to withdraw and/or transfer their student from Salt River Schools, parents must notify us ASAP so the student can be officially withdrawn and staff can complete transfer forms, if needed. All books, technology, and materials belonging to the school must be returned prior to withdrawal (see "Student Fees" on page 11).

Withdrawals Due to Attendance-Related Issues

Students may be withdrawn by the school if a student experiences an average daily attendance rate of less than 90 percent or has 10 consecutive excused or unexcused absences. Families will be notified in advance if a student is at risk of being withdrawn. The school may place students on an intervention attendance plan and provide attendance-related support services. The primary responsibility for attendance rests with parents.

- SRES: Withdrawn students may not apply for re-enrollment for the remainder of the current school year.
- ALA: Withdrawn students must wait one full quarter before applying for re-enrollment. Re-enrolled students are placed behind new students on the waitlist. After two withdrawals, referral to the School & Community Relations department may take place to determine alternative options for educational success.

ECEC Absences & Withdrawal Appeal

When a child has missed 10 consecutive school days, the ECEC will mail a letter requesting contact from parents. This letter states that if attendance doesn't improve, the child will be withdrawn from the ECEC. Upon receipt, parents will have five days to respond to this letter; if they fail to do so, the child will be withdrawn from the program.

Parents of students who are withdrawn from Extended Day service for unpaid childcare fees may appeal the decision to the Site Leader and may continue to attend the center from 7 a.m. to 2 p.m. at no charge. Request for appeal forms are available at the ECEC front desk and must be submitted in writing within five school days of withdrawal. Note: A maximum of one appeal per family will be granted per school year. If a student has been withdrawn for unpaid childcare fees, parents must pay the childcare fees in full and wait 30 days before reapplying for Extended Day service.

Custody & Court Orders

In most cases, parents/guardians shall be given reasonable access to their students at school and to their child's official school records. Parents and legal guardians continue to have equal rights concerning their child(ren); however, exceptions to this will be made in cases where there are court orders restricting the right of a parent/legal guardian to access a child and/or the child's official school records. In some cases the court orders may have a start and end date.

Parent Responsibility

It shall be the responsibility of the Parent/Legal Guardian who has a court order restricting the rights of others to have access to the child(ren) to provide school officials with a copy of the court order which states the conditions of access and/or restrictions to access.

Legal Guardian Responsibility

When a person other than the parent has been granted legal guardianship, the legal guardian shall be responsible for notifying school officials of the conditions of the legal guardianship and provide school officials with all pertinent written documentation including changes to the legal guardianship during the school year.

Temporary Custody

If the Parent/Legal Guardian has given temporary custody of their child(ren) to a family member(s), the Parent/Legal Guardian must have a signed and notarized letter on file with the school office stating the terms and conditions of the custodianship.

Student Fees

Unreturned Technology, Textbooks, Uniforms, Instruments & Equipment

Depending on student coursework, electives, and extracurricular activities, items including (but not limited to) technology, textbooks, instruments, library materials, and uniforms may be checked out to students. If the item is lost, stolen, damaged, or unreturned for any reason at the end of the course or activity, students/parents may be held financially responsible for the cost of the item. Money may be refunded when the items are returned with the receipt issued when the student/parent paid the original fee for the item.

Class/Activity Fee

Students will be informed in advance if a fee is required for a class or extracurricular activity. Items billed to a student account (yearbooks, for example) must be paid prior to the end of the class or semester.

Homeless Students

Salt River Schools promotes educational stability for homeless students by adhering to the McKinney-Vento Education of Homeless Children and Youth Assistance Act. Homeless students are identified during the application/enrollment process and will not be denied enrollment even if they lack a fixed residence or other required documents, such as immunization records, birth certificate, or other reliable proof of identity and age. School staff work as liaisons to ensure that homeless students are identified and served, including providing transportation. (Exception: Homeless students are prioritized for selection into the Early Childhood Education Center. Enrollment is contingent upon classroom vacancies).

Student Records & Confidentiality

Parents generally have access to their student's school records unless restricted by court order or as may be required by federal or Community laws. School employees are required to safeguard student records and maintain their confidentiality. Only factual information is to be maintained in the permanent records of students.

Federal law protects the privacy of student medical and education records.

- SRS complies with the Health Insurance Portability and Accountability Act (HIPAA)
- SRS complies with the Family Education Rights and Privacy Act of 1974 (FERPA)
- All student and family personal information, records, and sensitive data, regardless of storage media, are kept strictly confidential.
- Information will be released only upon in-person written and signed consent by the parent. The exception is as required by tribal, state, or federal law or law enforcement authorities.

Adult Student Communication

SRS strongly encourages adult students (18 years and older) to keep parents involved in their academics, including school communications. If an adult student wishes to grant such access to their educational records, the adult student will need to complete and submit a form to give consent for their parent (or any individual) to request and receive student educational records.

Academics

At Salt River Schools, we have a “cradle-to-career” mindset, meaning students have opportunities to learn from birth all the way through high school and beyond. We support learning each step of the way by providing high-quality education, opportunities for Native Studies, and nurturing, safe learning environments in state-of-the-art facilities. Salt River Schools is committed to inspire all students to strive for academic excellence and personal success.

O’odham and Piipaash Language and Culture Curriculum

Salt River Schools is a Division of the Salt River Pima-Maricopa Indian Community. Our mission is to provide quality education that integrates O’odham and Piipaash languages and cultures. Therefore, the Salt River Schools Education Native Language Culture (ENLC) program has created the O’odham Piipaash Culture Language Standards, which can be viewed at <https://saltriverschools.org/departments/enlc>.

Academics at all our sites include language and culture instruction. Whenever possible, core subjects are enhanced with O’odham and Piipaash language and culture teachings so students experience relevant Indigenous connections in their learning. Our staff also receive training from ENLC staff several times a year to help incorporate these teachings into their daily lesson plans and interactions with students and families.

Early Childhood Education Center

Classroom Placement

Children are placed in age appropriate classrooms at the time of their enrollment. Children enrolled in Head Start (ages 3-5 years) classrooms remain in their assigned classroom throughout their time in the Head Start program to promote continuity of care. Although parents may submit a written request for a specific teacher, there is no guarantee that children will be placed according to parent request. If you have concerns about child placement, please contact the center.

Curriculum & Assessments

The ECEC uses Creative Curriculum a research-based curriculum that addresses the child development domain of social-emotional development, language and communication, literacy, mathematics, physical health and development, science and technology, social studies, culture, and creative arts.

Staff support the social-emotional health of children by teaching social skills, creating safe and welcoming environments, and developing responsive and nurturing relationships. Intensive intervention within a team approach are used when needed. The O'odham and Piipaash languages are embedded into the daily curriculum for both preschoolers and infant toddlers. The Language Cultural Specialist teaches the language in the classroom and works with both staff and children to ensure that the Native languages continue to be spoken in school.

Classroom environments are assessed for emotional support, classroom organization, and instructional support. Results inform individualized staff training. Additionally, assessment is used to measure the impact of the program on outcomes in the areas of literacy and language, mathematics, cognitive skills, social-emotional development, gross motor skills, and fine motor skills.

Child Progress & Reports

The ECEC strives to keep parents updated on child growth and development in a variety of ways. Family Teacher Conferences are completed four times during the program year, which two are conducted in the home. During the Family Teacher conferences teachers provide updates on the child's growth and development. Additionally, Teaching Strategies GOLD has an assessment tool that provides a family connection component to use at home. If you are interested in access, please contact your child's teacher.

Kindergarten Readiness/Transition

Preparing children for kindergarten is one of the ECEC's primary goal. Our School Readiness Goals align with the Head Start Early Learning Outcomes Framework, the state's Early Learning Guidelines for infants, toddlers and preschoolers, and the requirements and expectations of Salt River Schools. Classroom transition takes place each year in August as children move up to the next age level. The ECEC collaborates with SRES to support families of transitioning pre-kindergarten children to kindergarten so children are prepared.

Awards and Recognition

The ECEC recognizes an infant and toddler family and a preschool family each month with a Family of the Month Certificate before the Education Board and in the monthly newsletter. In the spring, children may participate in a promotion ceremony for children heading into kindergarten.



ECEC.SALTRIVERSCHOOLS.ORG

Salt River Elementary School

Classroom Placement

Children are placed in classrooms based on administrative review of their student records at the time of their enrollment (not the child's age); students remain in their assigned classroom throughout the school year. Any students enrolling from schools not affiliated with Salt River Schools will have their academic progress, discipline data, and attendance history reviewed during the time of enrollment to ensure appropriate classroom placement.

Curriculum

SRES is standards-based in all content areas, including English language arts, mathematics, social studies, and science. Other academic areas of significance include O'odham and Piipaash language and culture, technology, art, music, library science, and physical education. Health and wellness are also emphasized throughout the campus. All grade levels have designated uninterrupted instructional time.

School Supplies & Materials

Textbooks, like all other instructional materials, are selected on the basis of their alignment with standards set by the Bureau of Indian Education and the overall school curriculum. All school supplies and materials, including workbooks and other consumable items required by the school, will be furnished *once* at no cost to every student.

Assessments

Students are required to perform a series of assessments throughout the school year. The purpose of the assessments are to track academic progress and set goals for academic growth. SRES has adopted the Northwest Evaluation Association (NWEA) assessment, which occurs three times throughout the academic school year. During the spring, students in grades 3-6 participate in the Bureau of Indian Education (BIE) assessment in the areas of reading and mathematics. Additionally, students in fifth grade are required to take the BIE science exam, which measures student proficiency of science content standards.

Homework

Homework is an important part of a student's total education. The purpose of homework is to provide additional practice on previously introduced skills and to enrich classroom experiences. Students are expected to take responsibility for completing the following:

- Reading 20 minutes every evening
- Understanding the assignments before leaving school
- Completing and returning all assignments on time
- Asking the teacher for assistance if unable to accurately complete homework assignments
- Getting the homework folder/student planner between home and school
- Requesting free tutoring services—if needed—to ensure homework assignments are completed

Teachers are responsible for communicating their homework policy with parents at the beginning of the school year. Parents will be notified by the teacher if there is an issue with homework completion. Parents can support their child by checking homework, providing the time necessary to complete assignments, and a quiet, well-lit place to study. If you need assistance or suggestions on how to encourage timely completion of homework assignments, please contact your child's teacher.

Progress Reports & Grading

Families will receive standards-based progress reports and report cards from their student’s teacher. Standards-based reports differ from traditional reports in that grades or marks are not determined by the average of 100 points. Standards-based reports tell families how the student is progressing towards mastery of the standard or learning objective. Marks will either be Highly Proficient, Proficient, Partially Progressing, Minimally Progressing, or Not Progressing of the standard (see table below).

In the traditional grading system, a student may have received As and Bs for grades. However, in the new standards-based system, the student may be *Minimally* or *Partially Progressing*. We know that using this system will provide a clearer understanding of student progress towards mastery of grade level-appropriate standards, because:

- grades will be an accurate reflection of student achievement against a clearly established set of objectives; and
- grades will be meaningful and honest for students and their families, because they reflect specific learning goals.

If you have any questions regarding the reports you receive, please contact your student’s teacher.

Grade	Proficiency	Description
HP	Highly Proficient	Student has surpassed the grade level standard.
P	Proficient	Student has met the grade level standard.
PP	Partially Progressing	Student has partially met the grade level standard.
MP	Minimally Progressing	Student has minimally met the grade level standard.
NP	Not Progressing	Student has not met the grade level standard.

Parents will receive a progress report quarterly, based on learning indicators from the first through fifth week of the quarter. Progress indicators represent the degree of progress toward learning objectives rather than comparison of achievement to other students.

Report cards are also sent home at the end of each quarter, or approximately every nine weeks. The student’s grade level ability, academic achievement, and effort-based grades will be documented on the report card. Parent/teacher conferences are held twice each school year, once during the fall semester and once during the spring semester. Teachers will provide dates and times for conferences.

Student Promotion & Retention

Promotion from K-6 is based upon the ability of a student to meet or exceed at the next grade level. SRES teachers will base their recommendations to promote or retain upon the following criteria:

- Class assessments
- Mastery of subject standards and objectives
- Attendance
- Meeting Individual Education Plan (IEP) goals, if applicable

If retention is determined to be in the best interest of the student’s academic progress, close collaboration between the parents and all school personnel involved will take place. Each student is considered individually. Retention decisions will be made only after a careful study of the student’s growth and development has occurred, and all parties understand the necessity to retain a student.

The following timeline will take place when a K-6 student is at-risk for retention (notification occurs in writing):

- October – Parents are notified of unsatisfactory progress.
- December – Parents are notified of possible retention; Student Success Team (SST) process begins.
- March – Parents are notified of possible retention and SST process completed.
- May – Parents are notified of final retention.

NOTE: Parents do not have to agree to retention. This is a professional staff decision, but parents must be a part of the decision-making process.

Counseling Services

SRES offers a comprehensive school counseling program to actively address the needs of every student. The program is part of our school-wide interventions and promotes successful education by assisting students in learning the skills and attitudes necessary to be successful. The program emphasizes social-emotional skills, decision-making development, and more. School counselors will offer social-emotional lessons to all students at school through classroom lessons, individual sessions, or small group sessions. *In order for students to participate in individual counseling services, parents must sign a permission form.*

Awards & Recognition

Throughout the school year, students will be recognized for their academic and behavioral achievements. This includes Student of the Month, student recognition assemblies, Fun Runs, athletic highlights, and musical performances. In the spring, kindergarten students may participate in the Kindergarten Celebration and sixth grade students may participate in the Sixth Grade Promotion Ceremony.



[SRES.SALTRIVERSCHOOLS.ORG](https://sres.saltriverschools.org)

Accelerated Learning Academy

Course Placement

Upon notification of acceptance, students will have up to 10 working days to arrive on campus. Failure to arrive on campus within the specified window will result in students losing their placement, and they will have to wait a full quarter (nine weeks) before reapplying for enrollment. Course offerings and staffing are based on student requests, graduation requirements, and identified learning needs. Upon submitting their enrollment forms, students will have their academic progress reviewed to ensure appropriate course placement. Students are assigned grade levels per their graduation cohort year; class placement is based on subject matter. As students finish courses, their schedules may be adjusted.

Curriculum & Assessment

The ALA uses an online educational program as the main content in core classes. There may be additional coursework and/or project-based learning opportunities given to students depending on the class.

Students are required to take a series of assessments throughout the school year to track their progress. The ALA has adopted the Northwest Evaluation Association (NWEA) assessment, which occurs three times throughout the academic school year. During the spring semester, students in specific grades are also required to take exams, such as the AzM2, AzSCI, or ACT, in the subjects of math, science, and English language arts.

DUAL ENROLLMENT

Students have the opportunity and are encouraged to take dual-enrollment courses through ALA community partnerships. Successful completion of such programs may result in high school credit, and/or college credit/employment certifications.

Internship

Students can earn a maximum of two elective credits by participating in an internship or work study program. Each quarter, students who complete a minimum of 45 unpaid internship hours or 120 work study/paid internship hours will be awarded a half (0.5) elective credit. Students schedule and track work hours through their internship or work study supervisor and report those hours to the ALA Academic and Career Counselor.

Counseling Services

The Academic and Career Counselor works closely with parents and school personnel to find and remove barriers to student learning. Parents are encouraged to contact a school counselor to discuss any concerns about their student's school experience. School counselors provide services in three major areas: (1) Academic guidance; (2) career guidance; and (3) personal/social counseling to assist with social adjustments and crisis intervention.

Student Transfer from the Department of Corrections (DOC)

Students who meet the eligibility requirements to attend the ALA can transition from Salt River DOC provided they perform the following:

- Arrive at the ALA within two work days of their release.
- Have a parent/guardian complete the ALA application and submit all required documentation.
- Provide their last three weekly DOC progress reports from the ALA school in DOC that demonstrates that the student was passing all classes.

Progress Reports/Grading

Students receive information about their progress halfway through the quarter via written documentation and teacher conversations. Teachers with concerns about student progress will contact parents via telephone or email if those students are under 18; adult students are contacted by teachers directly. Credits are awarded on a quarterly basis in increments of 0.5 credits. All grade reports are mailed to the adult students and to parents of minor students at the end of each grading quarter. Quarter grades indicate the letter grade and credit earned.

Graduation Requirements

The ALA requires students earn a minimum of 22 credits to graduate, including the successful completion of:

English	4 credits
Math	4 credits
Science	3 credits
Social Studies	3 credits
Fine Arts/Practical Arts	1 credit
Physical Education	1 credit
Electives Internship	6 credits

Total Credits Required 22 credits

Letters of Completion

Students will receive a Letter of Completion upon finishing all requirements to earn their high school diploma. High school diplomas will be issued on or after the date of commencement ceremonies for all graduating students from that academic year. Commencement ceremonies and other senior/graduation activities will take place as deemed appropriate by Salt River Schools.

Awards & Recognition

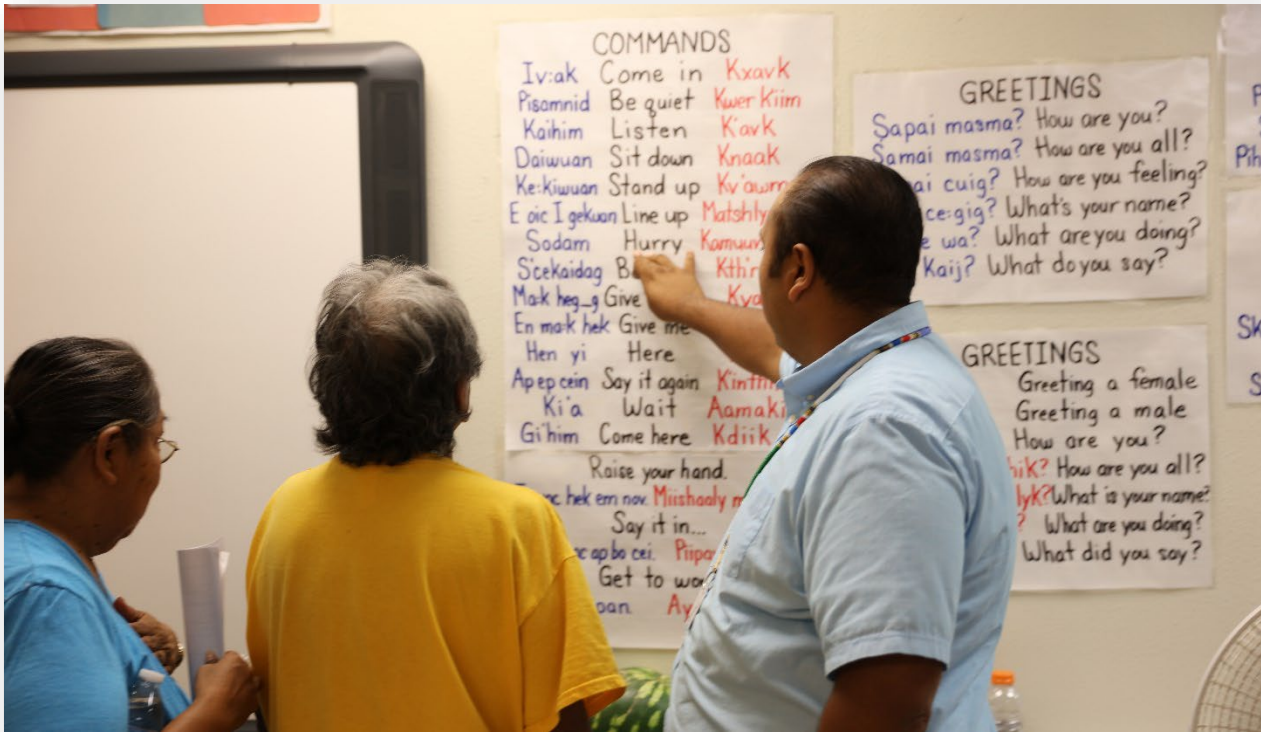
ALA teachers nominate a student of the month for academic achievement, behavior, and course completion; the student is honored during the following month’s first Education Board meeting.



ALA.SALTRIVERSCHOOLS.ORG

Programs

Child Find early childhood program (birth to 4 years)	FACE preschool program at SRES	Native Language & Culture classes for all grade levels & family programming	Childcare offered at no charge to enrolled ECEC children after Early Head Start/ Head Start programming.	Security support for schools including MPS and Noah Webster
Jr. ACE programming through Scottsdale Community College	Robust STEAM classes and activities.	Robust summer school offerings	Free afterschool programming at SRES	Student Support Services provided for wraparound and bridging
In-school health professionals, including physical and behavioral health	Access to Higher Education programming and services	Free breakfast and lunch for all students	East Valley Institute of Technology (EVIT) partnership	Cradle-to-Career academic programming
LeaP Credit Recovery for MPS and Community member students	Parenting classes for all ages	Internships for ALA students	Scottsdale Community College (SCC) partnerships	PreK-12 academic benchmark assessment systems (test/evaluation)
Truancy and attendance support and reporting	Resources for students with special education and gifted education needs	S.T.E.P. Up Tutoring resources.	PE, music, literacy, technology courses	Course catalog opportunities for all



Attendance

Regular attendance is a key component for academic success at every grade level. Salt River Schools expects an attendance rate of at least 90 percent for all students. It is important for parents to recognize the direct relationship between academic success and regular class attendance. Students miss out on crucial learning opportunities that cannot be made up. Students miss lectures, class discussion, group activities, and one-on-one teacher/student interaction. The primary responsibility for attendance rests with parents.

Absences

Definitions of Absences

Parents are expected to notify the school when students will be absent. Failure to notify the school of a student's absence is considered an unexcused absence. ALA students may be marked absent if they miss more than five minutes during any given class period.

Excused absences include the following:

- Illness or medical emergency or appointment (a doctor's note is required after three days of illness)
- Bereavement
- Participation in religious/spiritual/cultural ceremonies
- Family emergency

Parent Procedure for Absences

Notify the school if your child will be absent for one or more days. Call the Attendance Hotline prior to the start of the school day and provide the student's first and last name, classroom or teacher's name, reason for absence, and the days of absence. If parents fail to notify the school of a student's absence, school staff will attempt to make contact with parents; please ensure the school has your most updated contact information on file.

Homework During Absences

Parents may request homework to be sent home during extended student absences. Please allow adequate time for preparation of homework material. Parents may email teachers directly. Homework may be picked up the following day after the school's normal dismissal time. Learning material may also be sent home during approved Extended Leaves (ECEC only).

Extended Leave (ECEC only)

Parents may request, in writing, an Extended Leave for any absence in excess of 10 days. Extended Leaves are limited to no more than three weeks with the exception of summer break, medical or crisis leave, and maternity leave. Extended Leave must be approved by a supervisor.

Truancy

In accordance with Tribal Law (Article XI.Sec.11.309), student attendance patterns are closely monitored and truancy referrals are made for excessive absences or tardiness; both excused and unexcused absences are considered toward truancy referrals.

Withdrawals

See "Withdrawals" on page 10.

Tardy/Late Pickups

Tardy

Students are expected to be in class when school begins and are considered tardy if not. Late arrivals are permitted with a written medical excuse only. Please try to make appointments for your student after school hours. Per the Community Truancy Ordinance, a tardy means an unexcused or unverified failure to arrive at school or for a class period on time. The accumulation of five tardies per semester for elementary students will equate to one absence. The accumulation of five tardies in any period per semester for ALA students will equate to one absence. The accumulation of 10 consecutive day absences may result in a withdrawal. See "Withdrawals" (page 10).

ECEC Late Arrival/Late Pick-up

ECEC children may be dropped off as early as 7 a.m. ECEC children will be considered tardy if they are checked in after 9 a.m. The ECEC Attendance Clerk will contact parents who fail to report their child's absence and staff may perform a wellness check on those children. ECEC staff will work with families to support them when their child has low average daily attendance, late pickups, and/or late arrivals. Excessive absences may result in child being withdrawn from program.

Bus riders must be met at their bus stop by an authorized adult; if no adult is present, the child will be brought back to school and be considered a late pick-up. Late pick-up after 6 p.m. will result in late fees of \$1.00 per minute.

Bus Rider Attendance & Expectations

Bus transportation is a privilege. Drivers must follow a strict schedule to ensure all students are transported in a timely manner. Students who utilize SRS transportation, including but not limited to buses and Community-owned vehicles, are expected to follow and abide by Article 7–Student Transportation. Policies apply to all student transportation, including but not limited to, before and after school routes, field trips, extracurricular events, and athletics. Non-staff, including parents and other family, are not allowed on the bus for any purpose. Parents should call the school or Transportation with any questions or concerns. **Students and parents are expected to sign and submit the Parent and Student Transportation Agreement.** The SRS Transportation team can be reached at 480-362-2127 or 480-362-2121.

Attendance

Students who miss riding the bus for 10 consecutive school days for any absence reason will be removed from the designated route. Contact Transportation to report absences longer than 10 days.

Personal Items

For student safety, do not allow students to bring large and/or hazardous items. Items must be able to be secured on the bus. Students are allowed to carry personal mobile/cellular devices. Devices must be turned to silent or vibrate. Personal mobile/cellular devices must be stored in the backpack while in the bus or Community-owned vehicles.

Student Drop-off

- ECEC Early Head Start/Head Start Students only: An approved adult is required to be at the bus stop to send and receive students. Only those who are listed on the ECEC Emergency Card may pick up children at the bus stop.
- Kindergarten Students only: Parents may sign a waiver form for their kindergartener to be released with their siblings at the bus stop. All other kindergarten students must have a responsible and authorized adult pick them up. Authorized adults must be on file with the school office. Contact the school registrar for any updates.
- SRES Students only: Parents can only pick up students at the designated bus stop or the school site.
- If there is no one to receive the student at/after the designated drop time, the driver will communicate with the school, and the school will contact the parent/guardian by phone. Once the route is completed, the driver will return the student to the school site, where the parent must pick them up.
- Parents must notify the school and Transportation for any changes to a student's designated bus stop.
- Bus drivers are not permitted to drop students at any stop other than the designated stop unless the school has received a prior request at least one hour in advance from parents for a temporary bus stop change regarding student drop-off.

Loss of Bus-Riding Privileges for Infractions Documented in Writing

Riding the bus is a privilege, not a right. Disciplinary action may result if a student misbehaves or fails to respond appropriately to reasonable requests. Parents may contact Transportation regarding student behavior while on the bus.

1. **First Infraction** – The student will receive a warning, which will include a telephone call to the parent by school or transportation staff.
2. **Second Infraction** – The student will be suspended from bus privileges for one school day.
3. **Third Infraction** – The student will be suspended from bus privileges for five school days.
4. **Fourth Infraction** – The student will be suspended at least 20 school days (approximately one month) or the remainder of the semester, whichever is longer.

Serious Infraction

If student behavior endangers anyone on the bus—fighting or vandalism, for example—the student will be removed.

- Only SRS Security will remove the student from the bus.
- Depending on the severity of the infraction, the student may be suspended from bus privileges for up to the remainder of the school year.
- The bus driver may call police dispatch if there is an immediate risk of danger to the student or to others.

Arrival/Dismissal

To ensure the safety of all students and improve traffic flow, it is important for all students and families to understand and abide by the arrival and dismissal procedures of your student’s respective school. If you have any questions or need to make changes to your student’s transportation needs, please contact the school office. Universal rules for all campuses include the following:

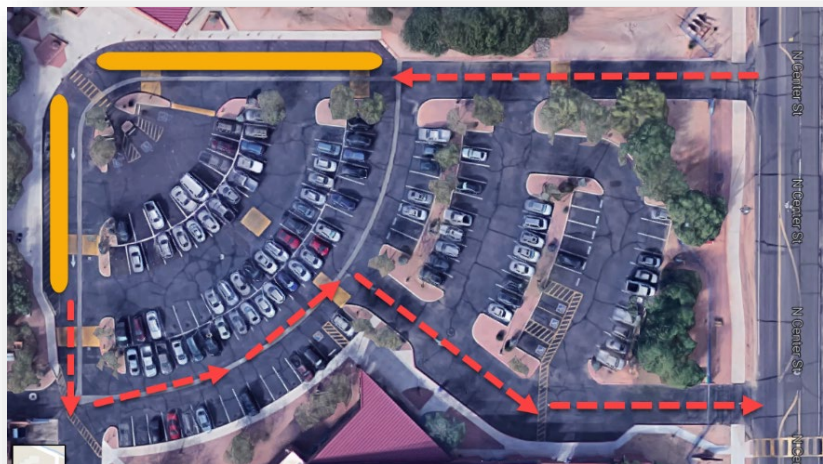
- Do not text and drive.
- Speed limits are 5 mph on school property and 15 mph in school zones around all school campuses.
- Please abide by the entrance and exit signs.
- Do not park in designated fire zones.
- Remind students to stay on sidewalks and walk at all times.
- Stop for buses loading and unloading students; lights will be flashing.
- Do not block driveways or parking spaces.
- No children are to be left alone in unsupervised vehicles (running or otherwise).
 - When dropping off your student, do not leave other children in the parked car while you “run in for a second.” The inside of a car reach 180 degrees or more and can be fatal.
 - Per SRPMIC Ordinance, Salt River Schools is required to report this situation to the Salt River Police Department and Child Protective Services.
- Individuals providing transportation to and from school must abide by all Salt River Schools Policies including but not limited to Article 5 (Parents, Guardians, & Community Policy) and Community Ordinances. All policies are available at www.saltriverschols.org/about/education_board/policies.

Arrival Procedures

ECEC

Parents may use the curb (shown in yellow) for drop-off between 7-9 a.m. Parents may also use the curb for child pick-up. Those who will be on campus beyond drop-off and/or pick-up, please park vehicles in the parking lot.

All individuals regularly dropping off a child must register in the Procure system. Children must be accompanied by a parent or other adult into the facility to be signed in at the front desk. Children will be signed in using a biometric keypad; a ticket with the date and child’s name will be printed for the parent, who will give it to the child’s teacher. When walking through our facility, please be sure all gates are securely closed behind you.



SRES

Parents dropping off their students do so in the east parking lot along Highland Avenue when arriving between 7:15-7:45 a.m. in the designated areas. Students are to go directly to the play area. Breakfast is served in the classroom.

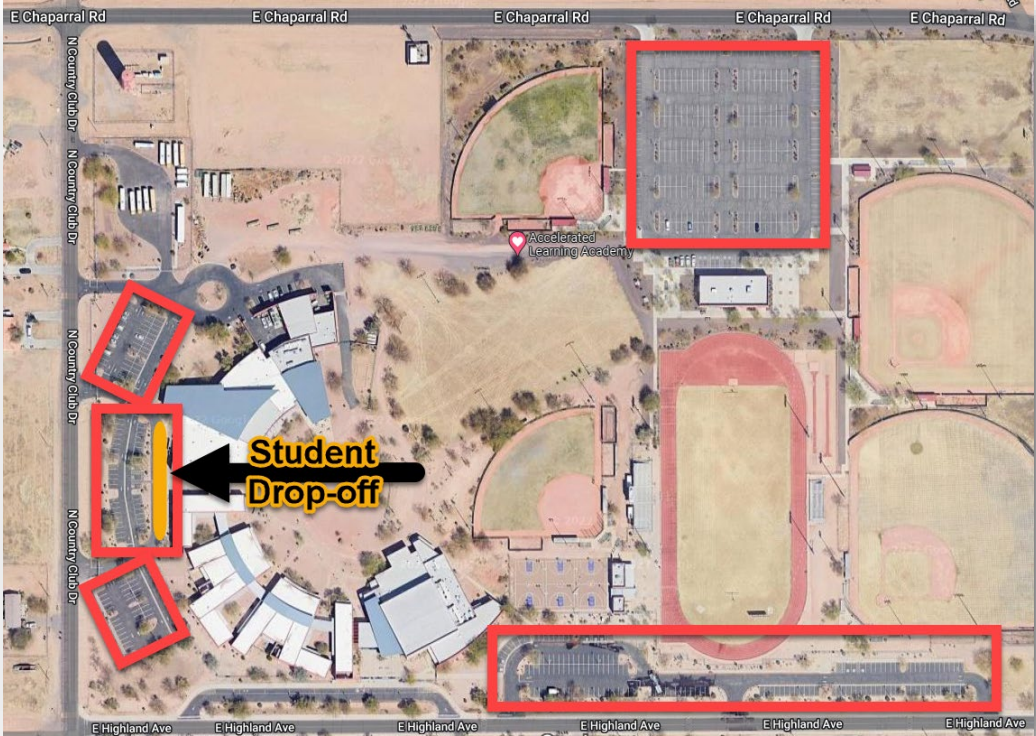
Students arriving after 7:45 a.m. must be accompanied by a parent and report directly to the office to be signed in; a tardy slip will be issued to the student for entry into class. If the parent fails to check a student in after 7:45 a.m., it will be noted on the student's attendance record.



Parents may give written permission for their student to walk to and from school. Walking students are expected to use caution: Dress appropriately for the weather, use a helmet when riding a bike or skateboard, stay on sidewalks/off roads, use crosswalks, and obey Community laws.

ALA

The ALA is a modified open campus. Students are permitted to drive and park personal vehicles in the designated red parking areas. The drop-off/pick-up lane is in yellow.



Student Driving & Parking

Students who drive and park on campus will be required to follow all applicable traffic/driving laws, including wearing a seatbelt, having a driver's license, and an insured vehicle. Vehicle searches may be conducted upon reasonable belief that an illegal act or violation of school rules has been committed if parked on district property. SRS will not be responsible for costs incurred for failure to abide by traffic/driving laws.

Dismissal

ECEC

To ensure child safety, ECEC will only release children to individuals who are listed on the Child Emergency Card. These individuals must be 18 years of age or older and approved by the parent. Children are signed out using a biometric keypad and all individuals who will be picking up a child regularly must register in the Procure system. A ticket is issued with the date and child's name and provided to the child's teacher. Bus riders must be signed off the bus by someone on the Child Emergency Card.

Emergency Pick-ups

To release a child to someone who is not on the Child Emergency Card, parents are required to call the receptionist and provide their child's unique CODE word, as well as the full legal name of the individual who will be picking up the child; this person must show identification to ECEC staff.

Late Pick-ups

If students are not picked up on time, late fees apply (see "Attendance"). Children who need to be picked up before dismissal time (due to illness, etc.) must be picked up within one hour of contact by a staff member. If staff are unable to reach a parent or emergency contact or a child is not picked up within 60 minutes of dismissal time, SRS Security or a School Resource Officer will be notified.

SRES

Students must be picked up promptly at dismissal time. To ensure student safety, SRES will only release students to individuals who are listed in the student information system (NASIS). These individuals must be 18 years of age or older and approved by parents. If parents need to pick up students prior to dismissal time, they must sign their student out at the office. Students may not be checked out within 30 minutes of dismissal.

Late Pickups

Requests for students to be held at school after dismissal must be made at least one hour before dismissal time. Students **MUST** be picked up no later than 30 minutes after dismissal. The school will contact the parent and any other emergency contacts on file if a student is not picked up on time.

ALA

The ALA is a modified open campus. Students over the age of 18 are permitted to sign themselves out for the day if they leave outside scheduled instructional hours. Students who are under 18 may not leave campus unless a parent or authorized person signs for their release at the front office.

Communication

Salt River Schools strives to provide open and effective communication to our students and their families. Interaction with our families is just as important as our interaction with students. We encourage our families to stay informed, become involved, and play an active role in their student's learning and success. In addition to traditional modes of communication, such as newsletters and notices, Salt River Schools works to consistently update our websites and social media platforms. Up-to-date academic and event calendars can be found at saltriverschools.org/calendar.

Salt River Schools also utilizes a voice, text, and email messaging system called SchoolMessenger. This system is used to send out important information, such as event reminders, testing date alerts, and more. In the event of an emergency, the messaging system will be the primary tool used to alert and update parents. To ensure messages are received, it is imperative to keep your child's school updated with your current contact information.

Requirements for Contact Information

Salt River Schools Student's Policy minimally requires the following:

1. Primary Household Phone: Serves as the initial and primary point of contact for all school communications.
2. Primary Guardian/Adult Student Phone and Email: This contact information is used for school communications, as well as for notification in the event of an emergency.
3. Secondary Guardian Phone and Email: This contact information is used for school communications, as well as for notification in the event of an emergency.
4. Two Emergency Contacts: Parents are asked to identify who is authorized to be contacted in the event of an emergency. Emergency contacts are authorized to pick up a student in the event a parent or legal guardian cannot be reached. This includes the individual's name, relationship, phone and email.

Parents are welcome to list authorized contacts beyond what is minimally requested. Parents are responsible for ensuring contact information is correct and current. To learn how to add or make changes to the contact information on file, please call your child's school office.

Find us online at
www.SaltRiverSchools.org

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Check out our **NEW APP** free!
Search "Salt River Schools"

Download on the **App Store** | GET IT ON **Google Play**

Salt River Schools uses the SchoolMessenger notification service to send important information to families through phone calls, emails and **text messages!**

These 'broadcasts' come from the ECEC, SRES, the ALA, the Higher Education program, and the SRS Administration (all-sites messaging). All emergency notifications are sent from the SRS Administration office.

To receive text messages from Salt River Schools, text "opt-in" to 67587.

Just like with our calls and emails, you will only receive text messages relevant to your child's school and the (few) messages sent from SRS Administration, such as emergency notifications.

Parent Teacher Conferences

Parent Teacher Conferences are conducted throughout the school year to allow the student, teacher, and parent to consult, collaborate, and create a plan for the student's academic expectations, academic growth, and personal goals. Parents are contacted in advance for scheduling. The frequency of Parent Teacher Conferences vary by school: ECEC four times per school year; SRES two times per school year; and ALA as needed.

Share Your Comments/Concerns

Contact a Teacher, Principal, or Administrator

To voice a concern, please talk to your child's teacher first. If your concern cannot be resolved through the teacher, then reach out to the principal or school administrator for assistance. Our teachers, principals, and administrators welcome your notes, emails, and phone calls. Please leave your messages at the front office and the teacher, family advocate (if applicable), principal, or administrator will respond as soon as practical. Any meeting with the teacher, principal, or administrator will require an appointment. Please make your request at the front office to schedule. If your concern is not resolved through an administrator, you may schedule a meeting with the Superintendent by calling 480-362-2500.

ECEC Parent Concern Form

To assist in addressing issues not quickly resolved through a teacher or staff member, please fill out a Parent Concern Form available at the ECEC front desk. Parent Concerns Forms are confidential and reviewed by the ECE Leader, who will work with you, your child, and the teacher or staff member to address your concern. If a parent is dissatisfied with the ECE Leader's response to a raised concern, they have the right to file a grievance with the SRS Superintendent. Please ask an administrator to provide you with ECEC's grievance policy. Parents also have the right to ask in writing to view ECEC's summary record of substantiated complaints. Please contact the ECE Leader if you have concerns of policy violations at the center.

Additional Communication Forums

ECEC Policy Council & Parent Committee

Your attendance and participation with the Parent Committee and Policy Council are encouraged and welcome. Meeting information is updated regularly at [ECEC.SaltRiverSchools.org](https://www.saltiverschools.org). All parents of currently enrolled children are automatically members of the Parent Committee. A subset of the Parent Committee can be elected to serve on the Policy Council for a term of one year. The Policy Council also includes a non-voting liaison representing and assigned by the SRPMIC Council, as well as a seat for an SRS Education Board member.

Policy Council members assist the school by participating and involving parents/Community members in the development and operation of the ECEC, assist in recruiting children and/or volunteers, represent the ECEC in the Community, serve as a representative of ECEC children and families, participate in the ECEC program Self-Assessment, and participate in trainings and workshops. Members of the public wishing to address the Policy Council may do so under the open meeting law during the "Call to Public." Policy Council members will not discuss or take action on items that are not on the agenda. Specific staff/families/children are not discussed during Policy Council meetings.

Salt River Schools Education Board Meetings

All families and members of the public are encouraged and welcome to attend any Education Board meeting. Regular board meetings are held the first and third Monday of every month at 5:15 p.m. in the Salt River Schools Board Room, unless otherwise noted. Holidays may affect board meeting dates. Please see our website for the most updated meeting information. Past and present meeting agendas can be found at www.saltriverschools.org (click "About" in the menu, then "Education Board").

Student Dress Code

Salt River Schools strives to provide a safe and productive learning environment free from distractions. The Education Board, administration, and staff believe school pride, morale, image, and safety are influenced by the general appearance of our students. Salt River Schools has adopted a dress code that requires every student to wear appropriate attire. Dress code violation consequences are listed in the Student Conduct and Discipline Handbook. Community members and visitors who attend school events are encouraged to adhere to this handbook. Please contact your child's school if you need assistance with clothing.

Approved attire consists of the following:

- Tops must cover the waistband of pants or be tucked in. Tops must also cover the shoulders.
- Bottoms must fit appropriately and cannot exceed four inches above the knee.
- Closed-toe shoes are required for student safety. Athletic shoes are encouraged during physical education.
- SRES students will be required to have a clear or mesh backpack issued on the first day of school. Replacements will be the responsibility of parents.
- Students who participate in athletics are permitted to bring a sports bag, but it must be left at the office during the school day.
- For designated cultural events and/or occasions, traditional and/or culturally relevant dress and accessories are encouraged, but not required. Schools will announce such events/occasions. Students who choose to wear their traditional attire at school do so at their own risk and are encouraged to bring a change of clothes to school.

Prohibited clothing, grooming, and other items include:

- Any item that may be interpreted as inappropriate in a school setting such as attire displaying inappropriate messages, drug or alcohol use.
- Clothing that shows or exposes undergarments.
- Hats and other head coverings, except for those worn for religious or spiritual significance, are not to be worn inside school buildings. This includes bandanas, hairnets, knit stocking caps, and the like. Special permission to wear a hat or head covering may be permitted in select circumstances, as agreed on by parents and school leadership.
- Accessories that could be considered unsafe, including long, hanging chains or spike jewelry.
- Any item that may be interpreted as gang clothing (as defined by SRPMIC Code of Ordinances Sec. 6-7 (a) – *Gang Clothing*). Please refer to the Gang & Drug-Free Environment Section of this handbook.

ECEC Dress Code

Please dress children in clothing they can easily handle themselves when using the restroom. Closed-toe shoes must be worn every day. Label all items with a permanent marker. Send one extra set of clothes (top, bottom, underwear, and socks) to keep in their cubby, should the child need a change of clothes. Soiled clothes will be sent home in a plastic bag and another set of clothes will need to be sent the following day. Please don't send children with expensive clothes or jewelry. SRS is not responsible for lost or damaged items. If you are having difficulty providing clothes or shoes, please talk to your child's teacher for assistance. Prohibited items include:

- Open-toe, open heel, heavy, or pointed-toe shoes
- Long/low hanging earrings
- Necklaces (choking hazard)

Health & Safety

Health & Wellness

SRS has a School Wellness Policy, which aims to improve nutrition education and increases physical activity for all students. If students bring meals from home, this policy recommends meals incorporate five food groups: fresh fruits and vegetables, whole grains, meat, and dairy. If home lunches do not include the five healthy food components, SRS Food Services staff may offer a school lunch (all school meals are free to students). To promote healthy eating, we ask that lunches not include foods of minimal nutritional value, such as candy, chips, soda, and fast food. If you have any questions about how you can support better health for your students, please contact your teacher and/or administrator.

USDA Nondiscrimination Policy Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA via: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax 202-690-7442; or (3) email program.intake@usda.gov.

Class Party foods

Healthy selections for class parties are encouraged. Discuss your plans with the classroom teacher **in advance**. Class parties are restricted to provide more teaching time for students. To prevent foodborne illness and safeguard students with allergies, all food items intended to be shared with other students should be in a sealed, unopened package and must be purchased from a store or restaurant. Items should be egg, milk, and tree nut-free.

Please note: ECEC children are prohibited from bringing any outside food for the class. ECEC families may provide an age-appropriate and non-food goody bag (e.g. stickers, bubbles, playdough, etc.) in lieu of a food item.

Health Services

Health services are available to assist students with illness and injury related problems. In addition to these primary services, we conduct health screenings, assist students and families with referrals for medical services, follow-up, and act as a health education resource person for students and staff. The goal of Health Services is to remove barriers to the health and safety of students, enabling them to achieve their academic goals at school.

Our Health Assistants are in the Health Office at designated locations during school hours under the guidance of a Division Lead Nurse who is available in emergent situations. *In the absence of the nurse and health assistant, a designee will assist ill or injured students.*

ECEC Health Screenings: The ECEC will host three annual health events each year to assist families with completing important health and wellness screenings.

Hearing & Vision Screening Services

Health staff conduct annual screenings for vision and hearing for all students. Notices are sent home if a student fails the screening twice; parents may follow-up with their medical provider.

- If you require assistance with eyeglasses for your student, you can contact your school's health staff.
- Hearing issues should be treated by your child's doctor.
- Other screenings may include a dental exam, height and weight measurement, and head lice checks.

Oral Health Program

The River People Health Center Dental program and SRS health staff will coordinate dental screenings and dental fluoride varnish applications for student with parent permission. The goal is to provide a fluoride application four times during the academic year.

ECEC Students Only

ECEC Health Checks

A health check will be conducted upon arrival. If a child presents symptoms of illness or discomfort, the child will be referred to the Health Office for further assessment. If you think your child might be sick, keep them home. Classroom staff will check for bruises, scratches, and signs of illness. Please notify staff of any recent injuries the child may have experienced and stay until the health check is completed. If a child does not pass the arrival health check, sign them out at the front desk, and return the attendance slip to the front desk.

ECEC Head Lice Procedure:

Health staff will show parents how to remove head lice. If many nits or live lice are found, the child may be sent home for treatment. Upon returning to school, the child's hair must be checked by the health office and cleared. Once cleared, the student may return to class or ride the bus. Additional resources are available from health staff or Community health programs.

ECEC Medical Home

To promote healthy development, every child needs a source of continuous accessible medical care through a medical home, which may take the form of a physician's office, school-based clinic, local health department clinic, community health center, federally qualified health center, or a mobile unit.

ECEC must ensure children have access to and receive medical care, as required by the Head Start grant; therefore, we require parents to seek any needed medical or dental treatments for their child. Well-child health care consists of providing the child with regularly scheduled check-ups with a health care provider. The ECEC Health Staff read and review medical records and can assist you in determining the best course of follow-up.

Physical exams can be scheduled through your child's primary care doctor or the Salt River Clinic. Please ask your child's pediatrician to complete the ECEC Medical Information Form and provide a copy for your child's medical file at each well check visit. If your child is diagnosed with an ongoing chronic disease or has a history of medical conditions, please ask the medical provider to provide a Health Action Plan. The Health Action Plan will help teachers and health staff determine the course of action when your child is experiencing symptoms of chronic illness.

Children should see their dentist annually beginning at 12 months old or when they cut their first teeth to prevent dental problems. Special appointments are available for ECEC families at the Salt River Clinic. Please ask your child's dental provider to complete an ECEC Dental Information Form at every dental exam and provide a copy for your child's medical file.

ECEC Diapering & Toilet Training

The ECEC supplies diapers, pull-ups, and wipes during school hours to all infant-toddler children. If your child needs a particular type of diaper than what's offered, a note from your child's doctor will be required. Parents are responsible for providing diapers, Pull-ups and wipes before and after school hours. If not provided, the child will only be allowed to attend during the regular school hours. These items will need to be provided weekly. Classroom staff support toilet training to complement training habits learned at home.

Illness

In the event a student becomes ill while at school, health staff will evaluate the student and notify parents, if necessary. Students who need to see health staff must have a signed pass from the classroom and sign in at the Health Office. Parents will be notified by health staff if their student is ill/injured and needs to go home. The student may be picked up by parents or anyone listed on the emergency contact list. All pick-up procedures will be enforced. In cases of medical emergencies, paramedics will be immediately notified.

Students will need to stay home for any of the following:

- Fever over 100 degrees within the last 24 hours
 - All students with a fever need to remain at home until they are fever-free without the aid of fever reducing medication (Tylenol, Ibuprofen etc.)
- Vomiting more than twice in 24 hours
- Diarrhea
- Earache
- Red eyes with discharge
- Sores that are draining, open or appear infected
- Not feeling well enough to participate in school activities

Students with a contagious illness will be excluded from school until the condition is treated and is no longer considered contagious. If a student becomes ill with a contagious disease while at school, they will be sent home.

Communicable Disease

The control of communicable (catching) disease during the school year is a difficult issue and an important responsibility. Primary responsibility rests with parents, because you know the normal appearance of your child and should be the first to detect signs of illness. Frequent hand washing is the best prevention.

The following rules will help control communicable diseases in the Community and at school:

1. Your student should remain at home if exhibiting any signs of illness (fever, diarrhea, severe sore throat, draining wound, and/or vomiting).
2. When questioning illness, your family physician is the appropriate person to contact to determine whether or not your student should be in school.

COVID-19

Salt River Schools works in partnership with Community health and wellness initiatives, including COVID-19 prevention and masking/social distancing guidelines. For more information about the Community's COVID-19 efforts, including vaccine information, please visit www.srpmic-nsn.gov/covid-19 or call the **COVID-19 Hotline at 480-362-2603**.

Head Lice

The procedure below outlines the steps SRS health staff takes in the event of a suspected case of head lice. Our goal is to keep students in the classroom as long as is safely possible, because head lice (1) are not a risk for carrying communicable disease; (2) spread primarily through direct head to head contact; and (3) only live 18-24 hours off a host (person). In the event head lice is suspected, the following steps will be followed:

1. Students suspected of having head lice will be sent to the health office for evaluation.
2. A thorough inspection for live lice and nits will be completed.
3. If live (crawling) lice are noted, health staff may use manual methods of lice removal at their discretion. The student's parent will be notified at the end of the day in a letter sent home with the student. The parent will be provided with information on the biology of head lice and instructed:
 - a. to inspect other household members for live lice;
 - b. in methods for elimination of infestation focusing on inspection for live (crawling) lice and manual removal (combing);
 - c. to continue daily combing until no live lice are discovered (approximately 1.5 weeks);
 - d. to change/laundry pillow cases, pajamas and towels; and
 - e. in the use of pediculicides (lice treatments), in addition to manual removal.

4. Health staff will show parents how to remove head lice, if needed.
5. If upon inspection there is infestation along with sores or open wounds, health staff will contact the parent to pick up the student and begin treatment.
 - a. The student will be placed on a health watch and re-inspected upon their return to school.
 - b. If there is a continuance of non-treatment of lice then contact with child authorities and school administration will take place with a remediation method for treatment. This procedure is to ensure the health of the student and to allow the student to return to school.
6. Any student with lice will be re-inspected for live lice by health staff until they are nit free. The student will also be rechecked after 10 days.
7. Once cleared, the student may return to their normal school activities. Additional resources are available from health staff and Community health programs.

Students will not be excluded from school due to head lice infestations, with the exception of No. 5 above.

Bed Bugs

The school recognizes there is a national bed bug resurgence. It is our role to keep the school bed bug-free. In the event bed bugs are discovered in your home, it is important to advise the school principal.

Incidents

In the event bed bugs have been identified in the school the following actions will be implemented: (1) avoid damaging the bugs. Instead, catch and contain them with clear tape for expert identification; (2) get a positive ID, as many insects are easily mistaken for bed bugs; and (3) check the surrounding area for more bed bugs, then arrange for an inspection by a pest management professional.

Students and Bed Bugs

Discreetly take students to the health office for inspection of their clothing and belongings along with examination of any bites. If health staff confirm bed bugs, the student's parent will be notified. Staff will isolate student belongings in tight-sealing containers or plastic bags in the health office to reduce the chance of bed bugs spreading while the issue is being resolved. ***It is NOT necessary to send the student home or keep the student from class.*** The health office will continue to manage the incident, including re-inspecting belongings, desks, and classrooms until the issue is resolved.

Medication

Parents are required to complete a Medication Administration Permission Form before medications can be administered at school. All medications shall be given to the health office and may not be carried by the student. Unauthorized medication (including prescription and over-the-counter medication that has not been registered with the health office) is not allowed on campus at any time. Violations are subject to disciplinary action.

ECEC only: Parents may provide verbal permission for health staff to administer an over-the-counter medication in the event of an emergency. Permission is only valid for one day.

Immunizations

All students entering school in Arizona must have proof of all required immunizations, or valid exemption, in order to attend school. All students must be up-to-date on immunizations to enroll and stay in school. Proof of all required immunizations will be reviewed by SRS health staff. Exemptions from immunizations will be permitted for personal belief or medical reasons; a parent and physician must certify in writing the reason(s) for the exemption. Exempted students will not be allowed to attend school during periods of disease outbreak for which they are not immunized, as determined by the state or the Community's health department.

If your student requires additional immunizations after starting school, you will receive notice of the missing inoculations. You have 15 days to provide the school with evidence that the immunization has been given. If after 15 days the immunization is not documented, your student will not be allowed to attend school until proof is provided. If a student is absent due to a failure to obtain a needed immunization, that absence may be considered unexcused.

Child Protective Services

All SRS staff are required by SRPMIC law to report suspected child abuse/neglect to SRPMIC Child Protective Services. If you have concerns, please contact your school administrator.

Emergency Contact Information

Each student must have up-to-date parent and emergency contact information on file. It is the parent's responsibility to keep contact information up-to-date (see "Communication" on page 27 for other requirements).

Emergency Procedures

Student and staff safety is the most important priority during emergency situations. Therefore, the schools and the surrounding education buildings will practice fire drills, lockdown drills, bus evacuations and mass evacuations. Emergency drills and evacuations are scheduled often to teach students the safest, quickest route out of the school building and the school buses. Parents are welcome to participate in these drills especially if planning to participate in school-sponsored field trips. Please support the school by talking with your child about the importance and seriousness of drills and evacuations and following the necessary procedures. For more information regarding drills and evacuations, please refer to Article IV – Students Policy.

Security & Safety

The safety of our students is of highest importance to the staff. Your support and cooperation is needed to help ensure a safe student environment. For more information regarding student conduct & discipline, please refer to the [Student Conduct & Discipline Handbook](#).

Parents, Volunteers & Visitors

For everyone's safety, all visitors—including parents and volunteers—must check in at the front office before being permitted onto the school grounds. A visitor is anyone who is not a student, school faculty, or staff member entering the campus for school business. Children from other schools are not allowed to visit with our students during school hours. We encourage parents, family members, and Community members age 18+ to visit and volunteer in our schools. All volunteers and visitors must sign-in and out at the front desk and wear an identifying name tag. Individuals younger than 18 are not permitted in classrooms during instructional hours. (Exceptions: Workforce Investment Act trainees, or any parent of an enrolled SRS student are permitted to volunteer in the classroom, even though they may be younger than 18.) Volunteers and visitors are not permitted to be left alone with any student under any circumstances. All volunteers and visitors will follow SRS policy on volunteers and visitors in the classroom. Any volunteer or visitor who fails to abide by the directions of the administrator in charge and/or who becomes disruptive in any way will be asked to leave the campus. Failure to abide by this or any other lawful directive of the administrator may result in contact with local law enforcement.

Volunteer Background Checks

A person who volunteers more than two times in a school year is required to complete a background check. Volunteers at the ECEC are also required to obtain a Tuberculosis (TB) test. Fingerprinting and background checks will be conducted by SRS Human Resources; please call in advance to make your appointment: 480-362-2585.

Classroom Access

ECEC: Parents of enrolled children are entitled to have unlimited access to their student during ECEC's operating hours. Parents must sign in at the front desk and obtain a visitor's pass to enter their child's classroom and must abide by all classroom rules.

SRES & ALA: Guests may not visit classrooms, teachers, or students unless the visit has been prearranged and approved through the school's front office. If a parent desires a meeting with their student's teacher or wishes to volunteer at the school, the parent must contact the front office.

Gang & Drug-Free Environment

SRS will comply with all SRPMIC Community Code of Ordinances pertaining to alcoholic beverages, prohibited substances, and gangs. Therefore, smoking (including e-cigs, vapes, etc.) or the use of chewing tobacco is strictly prohibited at SRS and at all SRS-sponsored events or activities. Possession of any form of alcohol anywhere in or on the premises is strictly prohibited. Possession and/or use of illegal drugs and paraphernalia on SRS property are strictly prohibited. If an individual appears to be intoxicated or under the influence of drugs and is attempting to pick up a student from school, staff will notify police authorities. Gang clothing as defined by SRO § 6-7 is strictly prohibited.

Note: Tobacco in its raw natural form may be approved for use at SRS for Native American ceremonial purposes only. Please check with the school principal or administrator for consideration to receive prior written approval at least two weeks in advance of the planned program. Exceptions to the two week requirement notice may be granted only in emergency situations.

Student Conduct

The Student Conduct and Discipline Handbook applies to SRS on-campus and off-campus activities such as field trips, athletic events and school sponsored events. Please see the [Student Conduct and Discipline Handbook](#) for student conduct rules and expectations.

Exceptional Student Services

Exceptional Education

Students are provided services according to their Individualized Education Plans (IEPs) with the goal of placing students in the least restrictive environment. Before a referral can be made for such services, the Student Assistance Team will work with the teacher to develop interventions and documentation prior to the actual referral to Exceptional Education staff. Parent are involved at all levels in the process of designing intervention, reviewing data, requesting evaluation, and establishing IEPs for their student.

Disability Services

ECEC only: The ECEC collaborates with the Arizona Department of Early Intervention and the Division of Developmental Disabilities to obtain evaluations and therapy services for children ages birth to 2.9 who may have a developmental delay. The ECEC collaborates with Mesa Public Schools to obtain evaluations and special education services for children ages 2.9 to 5 who may have developmental delays or disabilities. Each child will receive a developmental screening within the first 45 days of enrollment. Parents will be notified of the screening results.

SRES & ALA: Students who are not demonstrating typical skills for their age will be monitored by Exceptional Student Services staff. Students may be rescreened to ensure they are developing age-appropriate skills and/or may be referred for an evaluation to determine eligibility for special education services. Written parent consent must be obtained before a student can be evaluated or receive special education services. Parents of a student being considered for an evaluation for possible placement in Exceptional Student Services must be informed and made fully aware of their legal rights under Public Law 94-142 Education of the Handicapped Act and The Individuals with Disabilities Education Improvement Act of 2004 (IDEA), Parts C and B (619).

If there are concerns from the SRES/ALA classroom teacher and/or parent, the Student Success Team (SST) will meet with the parent to identify concerns and develop interventions to assist with the student's success in school. Interventions will be implemented consistently for a minimum of six weeks. Meetings will be held throughout the SST process to indicate if interventions are successful or adjustments need to be made. In the event that interventions are unsuccessful, the student may be referred to special education services.

If a parent wants to request that their student be evaluated, this information must be put into writing, dated, and submitted to the ESS Facilitator. SRS has 10 calendar days in which to hold a meeting to review the request and look at the data and documentation to take the appropriate next steps. SRS has a 60-day timeline in which the student will be evaluated. Once the evaluation is complete, a meeting will be held to discuss the results. Parent attendance is mandatory for all meetings related to special education services.

Gifted & Talented Education

The SRES Gifted Program is an enrichment instructional program provided through a combination of resources and in-classroom support. The program is open to students who display documented giftedness in any of the following six areas: academic aptitude, intelligence, critical thinking, leadership, creativity, and visual/performing arts. Students must be referred for a specific area of giftedness by a teacher, other staff member, parent, or the student. With parent approval, the student is tested or evaluated through a checklist, depending upon the referral category. A screening process is conducted for all students in grades 2-5. The SRES Gifted Program is an active learning process through inquiry, discovery, and problem-solving skills. School staff and parents collaborate to determine the student's Individual Education Plan for the eligible gifted student.

Extracurricular Athletics & Activities

Students are encouraged to participate in extracurricular athletics and activities. In order to represent SRES in any interscholastic competition or public performance, students must meet all eligibility requirements as established by the SRS Education Board, the respective school and/or team/activity, as appropriate. **Student participation in these athletics/activities, however, is a privilege, determined and managed by the school.** Students are expected to abide by all SRPMIC and applicable state laws, including rules and policies as indicated by Salt River Schools, clubs, organizations, and applicable student athletic rules and regulations in order to participate. *Please note: The ALA does not currently offer athletic programming.*

Eligibility

To represent SRS in interscholastic competition, student organization, or public performance, students must meet eligibility requirements as established by the SRS Education Board, school administration, and the coach/sponsor/organization.

Participant Documentation

Participating students and their parents must sign the following as a precondition of participation: Extracurricular/Activities Acknowledgment Form and the Sport/Activity Expectation Form. The student's signature on the acknowledgement form signifies the commitment to abide by the conditions of the SRS Extracurricular Athletics/Activities Participation Rules. The parent's signature on the pledge signifies that they have read, understand, and support the policy.

Interscholastic Requirements

Salt River Schools and student participants will abide by eligibility requirements established by the Canyon Athletics Association (CAA). For more information regarding the specific eligibility rules and regulations, see the SRES Principal or visit www.azcaa.org.

Team Classification

Each participant will be assigned to the team that corresponds to the appropriate grade level. As ability warrants, and at the discretion of the coach, the participant may be moved to a higher level of competition.

Documentation

Interscholastic participants must complete and submit the following documentation: (1) A physical examination after March 1 of the previous school year; and (2) Concussion Form & the Health History Form.

ALA Students

All ALA students who wish to participate in interscholastic activities must first acquire the approval of the Education Board prior to participation. The student will summarize their interest and demonstrate good standing grades and attendance. Once the Education Board approves participation, then the ALA student may participate in their requested interscholastic activities.

Maintaining Eligibility to Participate

Student participants understand that academics is the first priority. Maintaining eligibility is an important commitment to the individual, the team, and coaches. Participants are expected to adhere to a high standard of behavior, as athletes and participants represent their families, the school, and the Community.

Extracurricular Activity Grades Requirements

1. The student must be enrolled in a minimum of four courses. Seniors in their seventh and eighth semesters need to be enrolled in the minimum number of classes required for graduation in order to participate in athletics/activities.
2. The student must maintain a 2.0 GPA or better. A failing grade in any class makes a student ineligible.
3. Eligibility is determined by academic progress reports and grading periods.
4. Students determined to be academically ineligible at the end of a progress report or grading period shall remain ineligible until the grades are passing.

Student Conduct

Students are expected to abide by the Student Policy, this handbook, and school rules. Students who participate in athletics/activities should not consume alcohol, tobacco, or illegal drugs at any time. This expectation applies at all times.

Team/Club Rules

Coaches and sponsors will establish and submit team/club rules to school administrators for approval. Team/club rules will be distributed and discussed with parents and participants during a parent meeting prior to the beginning of the sport/activity. Students are expected to comply with team/club rules and will forfeit their eligibility through noncompliance. Students participating in interscholastic sports are also expected to abide by the sportsmanship, behavior, and safety rules established by the CAA.

Practice & Game Attendance

Team practice is scheduled after school every day unless otherwise noted by the coach. Participants are expected to be present at all practices to be considered for game play. Practice absences are to be reported to the coach beforehand, whenever possible. Coaches may have additional team rules.

Participation Rules

The following list of general rules are guidelines for SRES and ALA athletes/activity participants and are not exhaustive.

Uniforms & Equipment

See "Student Fees" on page 11.

Travel

All students and staff are expected to abide by the Transportation Policy (Article 7. X.) and the terms of the Transportation agreement during any travel. The coach/sponsor will communicate and plan in advance of any activities requiring travel. The coach/sponsor will coordinate meals with Food Services.

All trips going to or coming from an athletic/activity event must use SRS-approved transportation vehicles. Staff personal vehicles shall not be utilized as a means of student transportation. If a parent would like to take their student home from an extracurricular event, they must sign out the student with the coach/sponsor.

Injuries

All injuries should be reported to the coach/sponsor immediately. An accident report must be completed by the coach/sponsor for the student's file. If the athlete/activity participant seeks care under a physician, written permission must be given by the doctor to return to the sport/activity.

Violations

Student Rights & Responsibilities

If a violation occurs on school grounds or at school-sponsored athletics/activities, school officials will enforce this procedure. School administrators are required to follow the protocol described in the handbook. Students may appeal disciplinary actions related to actions taken against the students' athletic and/or activity participation. Disciplinary actions related to conduct during the school day must follow the appeals process outlined in the Students Policy.

Attendance Violation

Students should attend all scheduled classes in order to participate in practices, games, meetings, events, or activities. Reasonable exceptions such as a doctor appointment *may* be approved by school administration *prior* to participation.

Suspension from School

Students suspended from school for disciplinary reasons shall be excluded from participating in extracurricular athletics/activities for the duration of the suspension. During a period of suspension, students are not allowed on school grounds and are not allowed to participate in any school sponsored athletics/activities.

Court Disciplinary Action

School administration may suspend a student from participation in student athletics/activities who has been charged with a misdemeanor or felony. The student should report the incident to coaches/sponsors. Coaches/sponsors will present the facts as known to the school administration, which will determine eligibility for participation.

Consequences

If a violation occurs off school grounds or at a non-school event, the coach/sponsor and principal will determine possible consequences. Decisions will be based on the circumstance surrounding the violation.

SALT RIVER SCHOOLS EAGLES



Annual Notification to Parents/Guardians regarding Confidentiality of Student Educational Records

The Family Educational Rights and Privacy Act (FERPA) afford parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students who wish to ask the School to amend a record should write the School principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to privacy of personally identifiable information in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has outsourced services or functions it would otherwise use its own employees to perform (such as an attorney, auditor, medical consultant, or therapist); a parent or student serving on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.]

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-8520

Arizona Department of Education
Exceptional Student Services
1535 West Jefferson Street
Phoenix, Arizona 85007

Please sign the student handbook acknowledgement page that you have read and understand the above; by doing so you agree that you have received the annual notification as designated by law.

Student/Parent Acknowledgement

Please complete this form and return to the front office.



This is to certify that I, _____ (Print Parent/Guardian first & last name) can access the 2022-2023 Student/Parent Handbook. I also acknowledge that if I want a printed handbook that I will make that request by contacting the front office. I acknowledge that I will abide by the School Compact and its agreements between student, parent/guardian, teacher, principal, and the Education Board. I acknowledge that I also will abide by the Student Conduct & Discipline and Transportation Handbooks which are all available on the public website at www.saltriverschools.org.

I also understand that I must comply with the Education Board approved policies, including Article 4 – Students. I understand that all Education Board Policies are available on the public website www.saltriverschools.org.

I have read and understand the SRPMIC Tribal Attendance Policies, Salt River Community Code, Article III - Incurrible Acts, and the Annual Notification to Parents/Guardians regarding Confidentiality of Student Educational Records. My student and/or I understand the policies and realize they must be obeyed at all times. We also understand that certain consequences will occur when the policies are not followed.

Student Signature

Date

Parent Guardian Signature (*if under 18 years old*)

Date

Technology Acceptable Use Agreement for Student(s) and Parent(s)



Rev 7.8.2014

1. Introduction:

Electronic information resources are available to students and parents, who are assigned a resource access account. These resources included, but are not limited to the following items, access to electronic devices, Internet access and access to various Education Division related resources. Our goal in providing resource access to students and parents is to promote educational excellence by facilitating resource use, innovation, communication and acceptable use.

2. Terms and Conditions of this Acceptable Use Agreement:

The student and/or parent signature at the end of this Acceptable Use Agreement is legally binding. The signature also indicates the student and/or parent has carefully read and understands the terms and conditions of appropriate use and thereby agrees to abide.

- a) **Acceptable Use:** Acceptable use means that student and/or parent uses the Education Division provided resources and connectivity to third party resources, such as the internet, in an appropriate manner, abiding by the rules and regulations as described in this agreement.
- b) **Privileges:** The use of electronic information resources is a privilege, not a right. Inappropriate use of resources provided by the Education Division may result in disciplinary action (including but not limited to suspension of account privileges or possible expulsion), and/or referral to legal authorities. Education Division Administration, Site Leaders, and/or the Education Division Information Technology Department, may limit, suspend or revoke access to electronic resource access at any time.
- c) **Resource Access Etiquette:** Each student and/or parent is expected to abide by the generally accepted rules of user etiquette. These rules include, but are not limited to the following:
 - **Be polite.** Never send or encourage others to send abusive messages. Use appropriate language. (Items that are written, sent, or received on an isolated terminal have the potential to be viewed globally.)
 - **Use electronic communications appropriately. There shall be** no sales, advertisements or solicitations, chain letters, etc. are allowed. Communication is not guaranteed to be private. Anyone making use of Education Division's technology resources has potential access to a variety of communications based systems. Activities relating to or in support of illegal or inappropriate activities are considered a violation of this agreement and therefore must be reported to the Education Division Administration, Appropriate Education Division Site Leader(s) and / or the Education Division Information Technology Department.
 - **Tolerance.** There is zero tolerance for the act(s) of bullying, sending or receiving explicit materials, sending or receiving explicit messages, copyright infringement, representing another's work as one's own work or disruption of the Education Division Technology resources.
- d) **Unacceptable Network Use:** Transmission or intentional receipt of any inappropriate material or material in violation of law, Community or Education Division policy is strictly prohibited. This includes, but is not limited to: material protected by federal law; copyrighted material; threatening or obscene material; material protected by trade secrets; commercial activities by for-profit institutions; use of product advertisement or political lobbying, including lobbying for public office; the design or detailed information pertaining to explosive devices, criminal activities or terrorist acts; sexism or sexual harassment; pornography; gambling; illegal solicitation; racism; and inappropriate language or images of any type. Illegal or inappropriate activities, including games, use of the technology resources in any way that would disrupt use by others, or activities of any kind that do not conform to the rules, regulations and policies of the SRPMIC Education Division, are forbidden. It is unacceptable to participate in any activity such as the exchange of information or graphics sent or received that include/suggest sexting, pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and/or other listings previously described in this user agreement.
- e) **Transportation of Community Information:** No student and/or parent may duplicate any portion of Community owned, stored or held electronic information for the purpose of transportation beyond SRPMIC Community property without proper permission from the Education Division Administration and permission from SRPMIC and /or Office of General Counsel via written/electronic communication or contract. Exemptions do apply to student and/or parent work that falls under activities or assignments related to completion of school work, commonly referred to as "homework assignments."
- f) **Vandalism:** Vandalism is defined as any malicious attempt to harm or destroy any electronic data, property of the Education Division or of any other Community owner assets. Vandalism also includes, but is not limited to abusive overloading of data on the server, intentional uploading, downloading or creation of computer viruses, spyware, malware or other malicious software. Any engagement in

vandalism constitutes unacceptable use and will subject the student and/or parent to appropriate disciplinary action.

- g) **Security:** Securing SRPMIC Education Resources is a high priority. You understand and agree that you shall attempt to use any other resource access account, beyond your assigned account, local or remote to access any system(s), device(s) or resource(s) while accessing the SRPMIC Education network(s). Any security concern shall be reported to Education Division Administration, Appropriate Education Division Site Leader, and / or the Education Division Information Technology Department, no later than 24 after the observed occurrence. SRPMIC Education Division makes reasonable effort to comply with CIPA and other regulations for filtering internet based content which may be available to students or parents. However, in the event students and/or parent are able to access dangerous or inappropriate material, students and/or parents must take responsibility for their own safety by exercising safe browsing and by reporting any inappropriate content he/she finds to the Education Division Administration, Appropriate Education Division Site Leader, and / or the Education Division Information Technology Department no later than 24 after the observed occurrence.
- h) **Privacy:** It is required that students and/or parents not reveal personal information which may not be limited to; however, does include the following: home address, phone numbers, password, credit card numbers or social security number, etc.; this also applies to information of organizations including but not limited to the SRPMIC Community and the SRPMIC Education Division. It is understood that all communications, internet browsing and data accessed or created are subject to review, monitoring and auditing. Also, should I choose to "publish" on the Internet, I will make certain I have obtained at a minimum proper permission from the Education Division Administration and possibly may also be required to acquire permission from the SRPMIC Community, SRPMIC Education Board and / or Office of General Counsel, where applicable.

3. Student and/or Parent Signature of Agreement:

Rules of conduct are described in this "Salt River Pima-Maricopa Indian Community Schools Technology Acceptable Use Agreement for Student(s) and Parent(s)" apply when making use of SRPMIC Education Technology resources. This applies to but is not limited to usage while located at Community facilities or Education Division Community schools or while remotely accessing the Community School Resources. I understand any violations of the above provisions will result in the loss of my user resource access account and may result in further disciplinary and/or legal action, including but not limited to suspension or expulsion, or referral to legal authorities. I therefore agree to maintain acceptable standards and to report any misuse of technology resources to the appropriate persons mentioned in this document.

I have read this Acceptable Use Agreement and understand that all electronic communications, internet browsing and data accessed or created while using Education Division issued electronic devices or while using Education Division Networks are subject to review, monitoring, logging and auditing. I hereby agree to comply with the above described conditions of this entire document.

Student Name (Please Print, then Sign)

Date

Parent/Guardian Name (Please Print and Sign, if student is under 18)

Date



Student Release / Opt-Out Form for Social Media

Student Name: _____
Grade: _____
Student ID#: _____

The purpose of this form is to give the parent/guardian an opportunity to opt out of any of the items listed below.

IF SALT RIVER SCHOOLS DOES NOT RECEIVE THIS FORM WITHIN FOURTEEN (14) CALENDAR DAYS FROM YOUR START DATE, SALT RIVER SCHOOLS WILL ASSUME CONSENT TO THE RELEASE OF THE CATEGORIES OF INFORMATION CONTAINED IN THIS FORM.

Student Information Release

This gives consent for the release of student information/imagery as it applies to school-related activities, such as: yearbook, marquee information, parent organizations/committees, athletics, student-led news media production, musical and art programs, honors and awards, drama productions, graduation/commencement, etc. *This release shall not apply to confidential student records, such as test scores, transcripts, and evaluations.* Consent will remain in effect for the current school year or until permission is revoked by parents/guardians, requesting in writing such a revocation. Information may include: student name; parent name; tribal affiliation(s); school/class/grade level/teacher's name; weight and height, if the student is a member of an athletic team; awards received; extracurricular participation; and honors and achievements.

I DO NOT Give Consent _____ Initial

Student Media (Photo/Video/Voice) Release (All school-sponsored activities and promotions, except athletics.)

There are times when Salt River Schools may be featured in various media. Journalists, photographers and/or film crews from TV, radio stations, internet, newspapers or magazines may wish to photograph and/or film your child in relation to a story about our schools or students. Classrooms might also participate in video-conferencing on the internet. Salt River Schools may also promote its business, activities and programs using student imagery/voice. Salt River Schools are also visited by Community and public organizations or partners who are providing services to students; these organizations or partners may wish to photograph your child and may want to use the photograph and/or your child's name and the name of the school in their publications and informational materials. Students have the right to refuse participation and Salt River Schools' staff will work to ensure media representatives respects these wishes as much as possible. If no refusal is made, your student's name, grade and other (non-confidential) information may be included in the final media product. Unless otherwise noted, all rights and copyrights to media materials (photographs, videos, etc.) and related projects are the property of the outlet that recorded the media (i.e. Salt River Schools owns the photos and videos its staff or contracted vendors record of students at school events and sites).

This gives consent for the student's photo/video/voice to be used by representatives of the media and for use in various media, such as newspapers, television, radio broadcasts, internet podcasts, press releases, school/Division newsletters, Division website and social media sites (i.e. Facebook, YouTube, Instagram and LinkedIn, etc.), school plays and contests. This does not include athletic events, which are considered public events.

I DO NOT Give Consent _____ Initial

SIGNATURE REQUIRED ONLY IF YOU DO NOT WANT YOUR CHILD TO BE PHOTOGRAPHED OR FILMED.

The information I have provided on this form is accurate and true. I hereby certify that I am the parent or legal guardian (with legal custody, if separated or divorced; copy of Court paperwork must be on file) of the above named student.

Student Name (Please Print, then Sign)

Date

Parent/Guardian Name (Please Print and Sign, if under 18 years old)

Date